



Charity Name	No (if any)
Cottenham Community Centre	1128604

Charity Commission CC16a

Receipts and Payments Accounts for 2012

For the period from	Period start date	To	Period end date
	01 January 2012		31 December 2012

Section A Receipts and Payments

	Unrestricted funds to the nearest £	Restricted fund (BIG Lottery Fund Grant ^A) to the nearest £	Restricted fund to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Coffee Shop & Catering	73,217			73,217	58,578
Sales Commissions	372			372	593
Facility Hire + Parish Council License Charge	11,170			11,170	7,614
Capital Grants ^B	8,551	5,066		13,617	39,581
Revenue Grants ^B	-			-	-
Fund Raising	2,938			2,938	1,343
Donations ^C	18			18	3,666
Membership Scheme ^D	2,395			2,395	3,200
Interest on Capital	24			24	24
Adjustment	-			-	29
Sub total	98,685	5,066	-	103,751	114,628
A2a VAT charged, not yet paid to HMRC^E	4,484	-	-	4,484	-
A2b Asset & Investment Sales, etc.	-	-	-	-	10,500
	-	-	-	-	1,380
Total receipts	£103,169	£5,066	£0	£108,235	£126,508

A3 Payments

Staff Costs: Salary and Employer NICS	30,379			30,379	26,259
Food + Drink Items and Consumables	26,490			26,490	19,504
Cleaning	2,630			2,630	1,977
Waste Collection & Disposal	973			973	773
Utilities: Gas & Electricity	4,627			4,627	4,380
Utilities: Telephone & Broadband	567			567	558
Utilities: Water	508			508	299
Insurance	1,680			1,680	384
Building Upgrade + Renovation	3,107	3,871		6,978	56,001
Capital Equipment: Kitchen, Laundry, AV	189			189	5,180
Furniture	460			460	3,014
Arts, Drama + Play Equipment / Furniture	-			-	2,955
Coffee Shop / Kitchen Items	1,238			1,238	2,243
Building + Equipment Maintenance	5,039			5,039	950
Professional Fees	1,063			1,063	750
Marketing & Promotion	50			50	899
Training	60			60	523
Items for Re-sale	51			51	56
Discounts (Old Folks Vouchers)	-			-	76
Memberships	15			15	15

Grant Contribution	-			-	1,000
Room Hire + Licensing	42			42	36
Admin: Banking, Website, Stationary, Post	757			757	76
Sub total	79,925	3,871	-	83,796	127,908
A4a VAT paid, not yet reclaimed^E	1,634	774	-	2,408	-
A4b Asset & Investment Purchases, etc.	-	-	-	-	10,500
Total payments	81,559	4,645	-	86,204	138,408
Net of receipts/(payments)	21,610	421	-	22,031	- 11,900
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,145	-	-	12,145	24,045
Cash funds this year end	£33,755	£421	£0	£34,176	£12,145

Section B Statement of Assets and Liabilities (at year end)

Categories	Details	Unrestricted funds to nearest £	Restricted fund (BIG Lottery) to nearest £	Restricted fund to nearest £
B1 Cash funds	Cambridge Building Society, *****940	17,879	-	
	Co-operative Bank, *****401	15,600	421	-
	Petty Cash & Coffee Shop Float	276	-	-
	Total cash funds (agree balances with receipts and payments account(s))	£33,755 OK	£421 OK	£0 OK
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
	None	-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Coffee Shop Stock at 31-Dec-12	Unrestricted	£450	£450
	Furniture, 2009	Unrestricted	£792	nil
	Furniture, 2010 + 2011	Unrestricted	£3,790	£1,263 (33%)
	Kitchen Equipment, 2009	Unrestricted	£569	nil
	Kitchen Equipment, 2010	Unrestricted	£8,781	£2,927 (33%)
	Cleaning Equipment, 2009	Unrestricted	£89	nil
	Capital Equipment: Kitchen, Laundry, AV, 2011	Unrestricted	£4,606	£1,535 (33%)
	Arts, Drama + Play Equipment, 2010	Unrestricted	£1,219	nil
	Arts, Drama + Play Equipment/Furniture, 2011	Unrestricted	£2,919	£973 (33%)
Cooling Equipment, Coffee Shop, 2012	Unrestricted	£1,400	£933 (67%)	

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	None.			

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Steven Poole, Treasurer	17-Jan-13
	Edward Murphy, Chair	17-Jan-13

Section C Notes to Accounts

Note A: BIG Lottery, Awards for All, (AFE/1/010425697) Purchase + Installation of Sound Deadening Panels, £5,066.

Note B: Other grant funders who have provided capital funds during 2012:

1. Cottenham Parish Council, £5,000. For ventilation work.
 2. Fen Edge Community Association, £2,751. For entrance door upgrade work to improve accessibility.
 3. South Cambridgeshire District Council, Community Chest, £800. For door upgrade work to improve accessibility.
- No revenue grant funding was received during the year.

Note C: No significant donations were received during 2012.

Note D: Membership at the end of 2012 totalled 70 (individual, family and corporate members).

Note E: We registered voluntarily for VAT during the year; registration number 139 4876 68, effective 3rd September 2012. The balance of these figures (£4,484 - £2,408 = £2,076) is payable to HMRC for 2012. However, reclaimable VAT for 2009/10/11 exceeds this figure and hence a repayment of VAT (£2,425) is currently due.

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