

Cottenham Warm Hub at the Community Centre (Cottenham High Street, opposite the Co-op)

Thank you for your interest in the Warm Hub based in Cottenham Community Centre. From simply making the coffee and chatting to people, opening and closing the doors, offering First Aid cover, or acting as a Lead Volunteer, we have a variety of things to do. You will meet new people, learn new skills - and maybe rediscover a sense of purpose!

Tell people about us on **Facebook**: <https://www.facebook.com/cottenhamwarmhubs>

We currently anticipate opening from 3.00pm to 6.00pm on Friday afternoons, but we would like to open for longer: maybe until 8.00pm, or open from 2.00pm.

Of course, this requires more people to help, so if there is a possibility that you could help - or know somebody else who would be in a position to **volunteer**, then please let us know.

I can volunteer 3.00 to 6.00pm Friday	I can also offer	(times/day)
Venue – Cottenham Community Centre	Community Centre	Village Hall

Your data is important to us and we have to ask you for permission to help us manage our contact with volunteers. We will not divulge your email address to others unless you allow us to. Please note, if you wish to sign up to the other Warm Hub in the village (at the **Village Hall** on Lambs Lane, that currently operates on Monday mornings) you will need to contact clerk@cottenhampc.org.uk , in the first instance.

Volunteers are a key part of our activities at the Community Centre. You can support the Community Centre by paying to become a member, but you do **not** have to do this, but still offer practical support or to be a volunteer <https://www.cottenhamcc.org/membership> We usually have vacancies for Trustees!

Our preferred method of contact for the Warm Hub is likely to be **email**, and we will keep a list of names and email addresses for this purpose, together with a note of likely skills.

There may be times when we need to contact you on the **phone**; it is helpful to have an immediate response.

We are considering the use of **WhatsApp**, to raise urgent issues or ask for help within a group simultaneously. Any message sent to the WhatsApp group will go to everybody in the group for those who have it and others in the group will see your phone number.

First name	Family Name
Email	Telephone No

It is OK for me to join a WhatsApp group:

Comments

Can you help with these roles? (tick or comment here)

	Help with tea and coffee; we do not anticipate offering meals
	Open up and close doors at the end of session; tidy up
	I have some First Aid training. (We are not required to have a designated First Aider at each session, but it would be helpful to know if you are available in that role, should the need arise.)
	Act as lead volunteer for a session: to take responsibility in an emergency and offer feedback to the Community Centre and other organisations if appropriate

Although the Warm Hub is run by volunteers, with no paid staff, we will receive public funding for hire of the room, to cover provision of the facilities, wifi, heating and lighting, and modest sums for tea and coffee. Cambridgeshire ACRE will ask us about attendance and activities. Volunteers and Users may be invited to submit feedback and suggestions.

<https://www.cambsacre.org.uk/what-we-do-cambridgeshire-acre/warm-hubs/>

By completing this form, you are confirming that we can keep a record of your details. **You can ask to be removed from the mailing list** by contacting warmhub@cottenhamcc.org or phoning 07900 334617.